

BYLAWS OF THE ACADIAN ENTOMOLOGICAL SOCIETY (Including Amendments passed at the 75th Annual Meeting, 2016)

1. Name

The name of the Society shall be the "Acadian Entomological Society".

2. Affiliation

The Society shall be affiliated with the incorporated Entomological Society of Canada in accordance with the constitutional by-laws of that society.

3. Objects

To bring about a close association of entomologists and those interested in entomology in the four Atlantic Provinces, and to cooperate with and to support the incorporated Entomological Society of Canada.

4. Membership

4.1 Regular Member

Anyone interested in the objects of the Society shall be eligible for regular membership.

4.2 Honorary Member

(a) Election of honorary members shall be effected as follows: Nomination by at least three members of the Society in good standing and submitted for consideration to the membership committee which will pass to a general meeting of the society those names which meet with their unanimous approval. Election shall be by secret ballot, requiring 75% of the members in good standing, by email vote to be completed no later than one month prior to the annual meeting.

(b) Nominators shall submit with the nomination a description of the qualifications of the nominee sufficient to inform the membership committee and the general meeting of complete basis for the nomination. The nominee shall be selected from the ranks of those who have made outstanding contributions to entomology, particularly in the Atlantic Region. Although no rigid number of honorary members is set, the honour shall be bestowed upon a conservative number of individuals.

(c) Honorary members are not required to pay dues

(d) An honorary president may be elected from the honorary membership list. Election to this office will follow the same procedure as that required for initial honorary membership.

5. Dues

Dues shall be twenty dollars (\$20.00) per year for a Regular Member and ten dollars (\$10.00) per year for student members unless otherwise decided by a two thirds majority vote at a meeting of the membership or by letter ballot.

5.1 Dues shall be due and payable on the first day of January in each year. Members who have not paid their dues within the first four months of the financial year for which they are payable shall be dropped from the membership.

5.2 Members of the Acadian Entomological Society shall pay the prescribed dues to the Secretary-Treasurer of the Acadian Entomological Society.

6. Financial Year

The financial year of the Society shall be the calendar year.

6.1 Not later than 31 December, the President shall appoint an auditor from the membership to audit the accounts of the Society.

7. Executive

The affairs of the Society shall be managed by an executive consisting of the President, Vice-President, Secretary-Treasurer, regional representatives (one of whom will be the immediate past president) and the Acadian Entomological Society representative to the Board of Directors of the Entomological Society of Canada.

7.1 The Vice-President shall be from a jurisdiction not represented by the President, and be elected annually and shall hold office for one year. Following the year as Vice President, the Vice President will assume the duties of President for a further year. The newly elected officers shall take office following the completion of business at the annual meeting.

7.2 The representative to the Board of Directors of the incorporated Entomological Society of Canada shall be nominated at a meeting of the Society or by mail or email ballot. The term to be for three years.

7.3 The Secretary-Treasurer shall be elected by the membership for a two year term, with option for renewing for a further two years without election. After four years, a new election for secretary – treasurer must be held.

7.4 Regional representatives will be elected from each of the jurisdictions (Atlantic Provinces) not represented by the Vice President and President, ensuring representation on the Executive of all Acadian jurisdictions.

8. Trustees

8.1 The Trustees of the Society shall be the Journal Editor and the Webmaster.

8.2 The Trustees shall be appointed annually and may be removed by the Executive. They shall conduct the affairs of the Society according to the policies determined by the Executive and by Members at

annual or special meetings. They shall serve as advisors to the Executive but are not members of the Executive.

8.3 Remuneration of Trustees shall be determined by the Board.

9. Election

Elections shall be held every year at a meeting of the membership.

9.1 The retiring President shall be a nominee for the office of Representative on the Board of Directors of the incorporated Entomological Society of Canada, providing he or she is a member of good standing of the latter Society and is able to act.

9.2 The retiring Secretary/Treasurer shall send the results of the election to the Secretary of the incorporated Entomological Society of Canada.

10. Meeting of the Membership

The executive will call annual meetings of the membership. The annual meeting of the Society shall normally be held during the summer, but may be changed for any year at the discretion of the Executive.

10.1 Ten paid up members at a duly called meeting shall constitute a quorum.

10.2 A report on the meeting of the membership shall be prepared by and retained in the files of the Secretary/Treasurer. A copy shall be posted on the website of the Society.

10.3 The Executive will solicit bids for a location of the next annual meeting at least three months prior to the annual meeting (i.e. 15 months before the proposed meeting). The Executive will vote on the meeting location, and present the proposal to the membership at the annual meeting of the current year for ratification.

11. Standing Committees

The newly elected president shall appoint a chairman to each of the following standing committees:

11.1 Local Arrangements Committee (Annual)

This committee will consist of the local group that is organizing the meeting. There will be a Chair appointed by the President, and such other members as the Chair would like to appoint, to assure a smooth running meeting.

11.6 Student Affairs Committee

The student affairs committee will consist of at least two members and will serve to represent students of entomology in the Atlantic Provinces. Activities of this committee at the annual meeting can be facilitated through the Acadian Entomological society.

12. Amendments of By-Laws

The by-laws may be replaced or amended by a two-thirds majority vote of a quorum either at a meeting or by letter ballot or by e-mail ballot.