

Minutes from 2011 (Joint AES and ESC in Halifax)

1. *Call to order*
 - Begins at 12:00 pm, Wed. Nov. 9th, 2011.
2. *Approval of Agenda*
 - Approved by Christine Noronha
3. *Approval for minutes of the 69th annual meeting*
 - Moved for by Carolyn Parsons, seconded by C. Noronha
4. *Business arising from minutes*
 - No immediate problems, so we decided to discuss any that came up during the meeting.
5. *Presidents report*
 - Change of status to non-profit. An explanation of this process was provided by Rob Johns (AES Treasurer and Secretary).
 - Journal Indexed by ESPCO and contract signed for 3 years. Rick West (webmaster) was asked to add this detail to the website.
6. *Journal Editors Report*
 - Provided by D. Ostaff, see attached document.
7. *ESC Representative report*
 - Carolyn Parsons (in preparation)
8. *JAM Report*
 - Dave McCorquodale thanks Chris Cuttler and Kirk Hillier for their efforts.
9. *Treasurer's Report*
 - Provided by the treasurer (R. Johns).
 - Discussed how much of revenue from meeting to give to ESC (\$1000 decided amount)
 - GICs will be left as is.
 - The Pazon's "Criddle Award" was generously donated back to the scholarship fund of AES.
10. *Membership fees*
 - Move to raise fees to \$20 Regular, \$10 for students (C. Noronha moves, P. Dixon seconds, motion passed).
 - Dave McCorquodale suggests that members be allowed to pay for multiple years.
 - Barry Hicks asks about the total membership of 2011 (answer ~30).

11. *Executive Elections*

- Peggy asks about AES executive structure and receives an explanation from K. MacKenzie.
- Discuss possible solicitation of regional representatives from Atlantic provinces and Maine.
- G. Moreau voted in as new president (2 years).
- C. Cutler as Vice president (2 years).
- R. Johns will continue as Treasurer and Secretary (2 years).

12. *Webmaster Report (by Rick West)*

- R. West asked Kenna MacKenzie if contribution and loans were changed/updated on the website.
- It was decided that this should be done at the direction of the secretary.
- C. Parsons moves that we send R. West a 'thank-you letter' for his efforts, photos, and musical entertainment and also one to D. Ostaff for his work with the journal.

13. *Description of duties for executive*

- C. Noronha suggest that it should be laid out on paper for incoming executives to reduce confusion.
- Old executives from past years volunteer to detail some guidelines.
- These guidelines are not meant to be bylaws (C. Parsons)

14. *Meeting for 2012*

- Incoming president G. Moreau suggests Fredericton, NB as an appropriate venue for 2012 AGM.
- K. MacKenzie suggests that Charlottetown, PEI for 2012 (*Note: ultimately Fredericton was decided upon as there were more people available to plan the meeting*).
- S. Horton offers to contact E. Gorden as a possible representative for the AES in Maine.

15. *Adjournment of meeting*

- K. MacKenna moves to adjourn, seconded by J. Sweeney.
- 1:15 pm.